

WCTS Remote Access LincPass User Guide



Office of the Chief Information Officer

Washington Communications and Technology Services

Computer Support Branch/Network Operations Center/Telecommunication Services

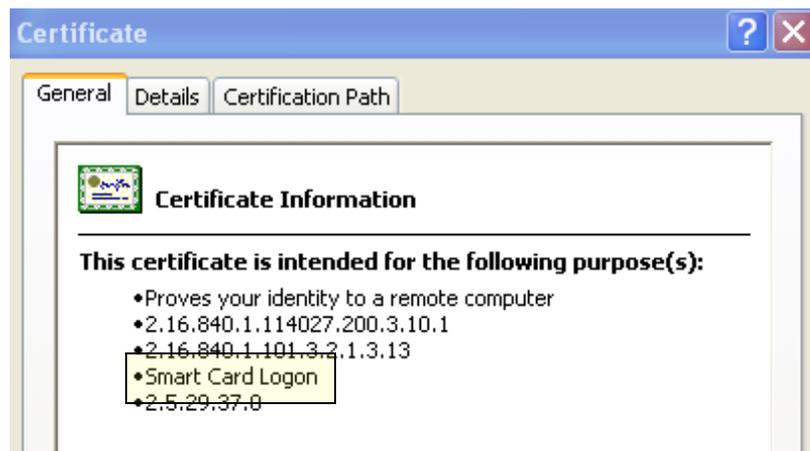
202.720.1716

Two Factor LincPass Access

- **Preferred Connection: High speed broadband.**
With slower connections login times may take longer.
1. Log onto your computer by inserting your Smart Card LincPass into your card reader and entering your PIN.
 2. Open Internet Explorer
 3. Navigate to <https://WCTSCard.USDA.GOV>
 4. Select your name in the certificate window (by mouse clicking on it) and click ok.

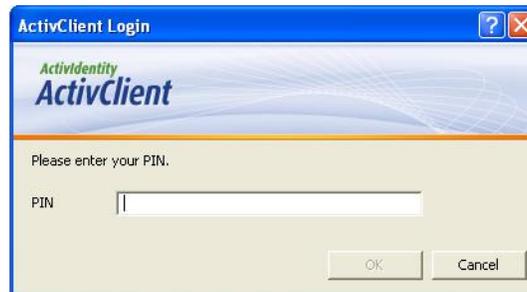


***There may be multiple certificate options - If you're not sure which one to select, highlight one and click "view certificate". The correct certificate will have **Smart Card Logon** listed in the certificate information as shown below.



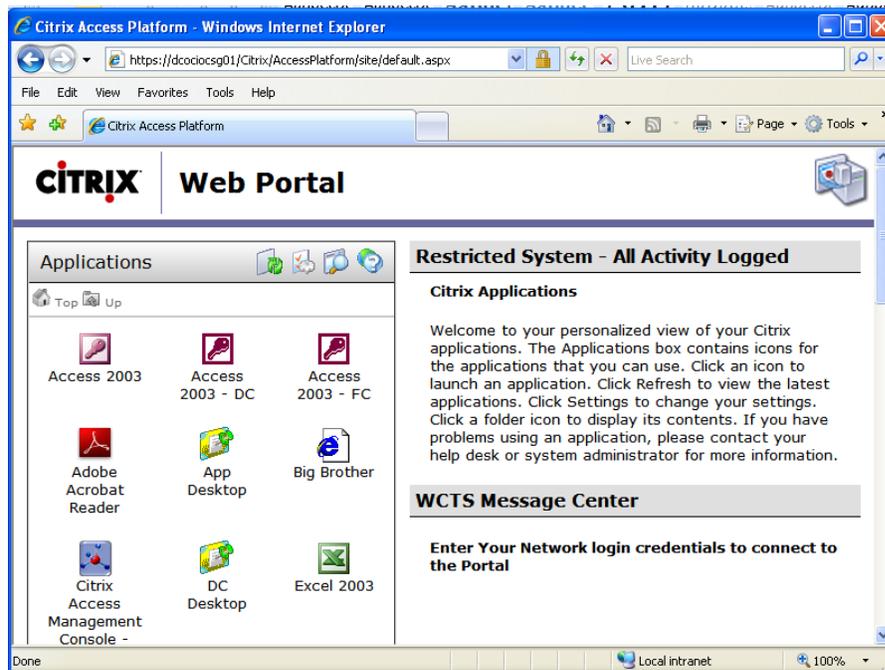
Accessing WCTS Network Resources with LincPass

After selecting your certificate, you may be prompted to enter your PIN number depending on if you use the Smart Card authentication for computer.



****Note**** If you don't see the above image, you will be presented with the next screen.

5. Your Citrix Applications will now be available – click on an application (most users will click on DC desktop) to start their session.



After your Citrix session starts you will be prompted to enter your PIN again. Enter your PIN, then click ok.

Maintenance of the Citrix site will occur on Tuesday and Friday evenings between 9:00PM EST – 11:00PM EST. During this time connectivity may be interrupted, or you may experience latency.

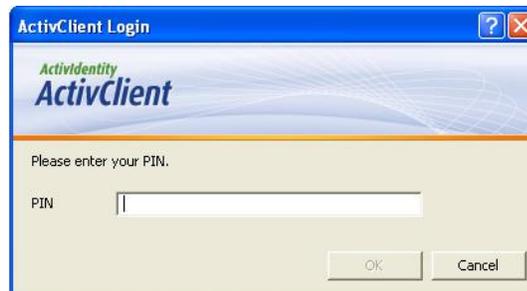
Accessing WCTS Network Resources with LincPass

Alternate logon - If you didn't logon to your computer with your Smart Card:

After entering the web address in step 3, and selecting a certificate as shown in step 4, you will be prompted to insert your card and click ok.



Enter your Smart Card PIN and click ok.



After you enter your PIN number, you will be taken to the applications page:

